

Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

October 17, 2017

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 7:00 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Steve Olson, Mary Schneider, Eileen Hoffman,

Board members absent and excused: RJ Maunton and Mary Swanson

CPMG Staff: Virginia Johnson, Association Manager

Contractors: Ghent - Proway

Homeowner Forum: 0 homeowners in attendance –

Approval of Meeting Minutes:

- **Motion:** To approve the August 1, 2017 meeting minutes as written was made by Eileen Hoffman, seconded by Mary Schneider, and passed unanimously.

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Business & Discussion Items:

- **Motion:** to approve 2018 CPMG Contract for a total cost of \$13,440.00 was made by Eileen Hoffman, seconded by Steve Olson and passed unanimously.
- **Motion:** to approve the 2018 Budget with a 2% increase was made by Steve Olson, seconded by Eileen Hoffman and passed unanimously.
- **Motion:** to approve the Proway snow contract for 2017-2018 for as needed costs depending on snow levels was made by Eileen Hoffman, seconded by Steve Olson and passed unanimously.
- **Motion:** to approve the Proway bid to clean gutters for a total cost of \$1880.00 was made by Steve Olson, seconded by Mary Schneider and passed unanimously.
- **Discussion:** the board discussed cameras for the dumpsters and there are several options. They asked for more information regarding wireless cameras and storage on the cloud. Proway will gather more information.
- **Discussion:** the board discussed the rate increase Waste Management will be taking in October. Board asked CPMG to bring bid from Alpine to review.
- **Discussion:** Path near dumpster at West end of property needs to be reworked with larger gravel. Proway will research.

Financials/Legal:

- **Motion:** To accept the July 2017, and August 2017 and September 2017 financials as prepared by CPMG, subject to audit, was made by Mary Schneider, seconded by Eileen Hoffman and passed unanimously.

Review: The Attorney Status Report was reviewed. Board would like an update on 7474.

Architectural: None

Correspondence: None

Hearings: None

Adjournment: 7:55 p.m.

Next Meeting: Annual Meeting December 5th, 2017 at Hoffman's

